

Arbor Intermediate School PTO Meeting Minutes

Date Scheduled:		Wednesday, October 10, 2018 6:30 PM – 7:30 PM			
Location:		1717 Lester Place, Piscataway, NJ 08854			
Meeting Minutes and Attendance Recorder: Recording Secretary					
PTO Board Attendees*					
1	Co-President, Kim Medina	<input checked="" type="checkbox"/>	2	Co-President, Janice Giles	<input checked="" type="checkbox"/>
3	Co-Treasurer, Courtney Gaitan	<input checked="" type="checkbox"/>	4	Co-Treasurer, Desheca Copeland	<input checked="" type="checkbox"/>
5	Corresponding Secretary, Tricia Weber	<input checked="" type="checkbox"/>	6	Recording Secretary, Jennifer Longton	<input checked="" type="checkbox"/>
Meeting Topics		Owner	Notes		
Call to Order and roll call <ul style="list-style-type: none"> Welcome guests and new members Board member election Treasurer's Report & Budget 		Kim Medina	6:35 pm Call to order 50 PTO members as of today (21 parents, 29 teachers) PTO board member election results counted and announced by Principal Christopher Baldassano: Co-Presidents: Kim Medina & Janice Giles Co-Treasurers: Courtney Gaitan & Desheca Copeland Corresponding Secretary: Tricia Weber Recording Secretary: Jennifer Longton Review of Treasurers Report		
Review past fundraisers: <ul style="list-style-type: none"> Scholastic Book Fair – 9/24-9/28 Review upcoming events: <ul style="list-style-type: none"> Halloween Trunk or Treat/ Dance - 10/26 		Kim Medina	See Arbor PTO Treasurer Report for details. Decorations, snacks to be offered and DJ needs to be confirmed. Prize for best decorated trunk is \$25 Visa gift card and homework passes for winner's class.		
Fundraiser options and all other business		Janice Giles	Presentation of fundraiser ideas: merchant catalogs, dine to donate options, chocolate bars, 5 Below, Gertrude Hawk, Yankee Candle winter holidays (due by Nov 16 for Christmas delivery). Attendees voted to use Yankee Candle for winter fundraiser; Gertrude Hawk for spring 2019 (Easter delivery); Uncle Jerry's/Nature Vision for April. Stop & Shop A+ School Rewards: points earned by shoppers are credited to school account. Participants must register their 13 digit Stop & Shop card number with the school. Jen Sernotti will coordinate. Shoprite has a similar program that coordinates box tops donations. User must link their Shoprite card number and Box Tops for Education accounts online at BTFE.com. The Escape Room in Greenbrook can issue a code to donate \$10 per person for each booking. Amazon Smile account: Arbor PTO will set up an account, user will need to select charity organization and sign in through Amazon Smile for sales to register.		

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			<p>Offer chocolate pretzel rods and Smencils during lunch times. Possible dine to donate opportunity at Fratelli's or Dominick's in October. Jen Sernotti will follow up.</p> <p>Adult Paint & Sip event suggestion, approx \$40 per person.</p> <p>Cheryl Kozinski volunteered for yearbook coordinator.</p> <p>Proceeds from fundraisers will be used for class field trips, busing and presentations.</p>
	Adjournment	Co-President	7:51 pm

*See sign in sheet in Arbor PTO binder for all other attendees.