



**Digital Literacy
Technology Lab
Room 9
Mr. Salcedo**

**Mr. Edwin Salcedo
Digital Literacy Teacher**

About Me

- **I have been teaching for close to fourteen years.**
- **I have taught all grades from Pre-K to eighth grade.**
- **I have been at MLK for about eight years.**
- **I speak Spanish.**
- **I am married and have two daughters.**



Supplies

- **Students should have their homework planner to write down their typing lessons for the week.**
- **Students are welcome to bring a notepad and a pen or pencil to write down notes and reminders during class.**



Procedures

- **We will discuss topics related to Technology, such as operating systems, cyberbullying, etc.**
- **Students will work on mini lessons using various programs and applications. For example, learning how to complete different tasks on Schoology.**
- **Students will also complete projects and save their work at the end of class and submit to Schoology when fully completed.**



Schoology

- **It is a social learning platform for students to:**
 - **complete online assignments,**
 - **store files,**
 - **collaborate with their peers,**
 - **participate in classroom discussions, and**
 - **communicate with their teachers.**



Typing Homework

- **Students will practice typing using piscatawayschools.typingclub.com.**
- **Students will complete ten lessons every week for homework. Homework is posted on my home page.**
- **Grades for typing homework will be posted on Genesis.**
- **Students have one week to complete their homework.**



Typing Homework Grading Criteria

Fifth Grade

- ✓++ (99) – 25 WPM or more
- ✓+ (90) – 20-24 WPM
- ✓ (80) – 14-19 WPM
- ✓- (72) – 7-13 WPM
- ✓-- (66) – 0-6 WPM

- **The ten lessons should range from 90-100% accuracy.**

Fourth Grade

- ✓++ (99) – 17 WPM or more
- ✓+ (90) – 13-16 WPM
- ✓ (80) – 9-12 WPM
- ✓- (72) – 5-8 WPM
- ✓-- (66) – 0-4 WPM

- **The ten lessons should range from 90-100% accuracy.**



Applications Used

*DESKTOP

- **Microsoft Word**
- **Microsoft PowerPoint**
- **Microsoft Excel**
- **Coding (Scratch & Khan Academy)**
- **Schoology**
- ****HTML (Khan Academy)**
- ****SQL (Khan Academy)**

****Fifth Grade Only**

IPAD

- **Pages**
- **Keynote**
- **Numbers**
- **Camera**
- **iMovie**
- **GarageBand**
- **Schoology**

**At the moment desktops and laptops are unable to be used due to safety protocols. This may change and then these applications will be covered.*



Grading

- **The students will receive an Effort Grade in the form of checks (i.e., check plus, check, check minus) for:**
 - **mini lessons**
 - **typing homework**
 - **project progress and class participation for work performed on projects during class**



Grading

- **The effort/participation grade I give them is just a way for parents/guardians to see how their child is doing and not an indication that they will see a numeric grade on the report cards.**
- **I feel that a student who receives a check or higher is performing well.**



Helpful Information

- **On Schoology/my website I post:**
 - **links to websites we will use during class or at home.**
 - **videos on mini lessons and projects students can complete.**
 - **materials students will need for classroom work.**



Contact Information

- **If you have any questions or concerns, please feel free to contact me by email or phone. Email is the best way to reach me.**
- **Email: esalcedo@pway.org**
- **Phone: 732-699-1563 ext. 5409**

Mr. Edwin Salcedo
Digital Literacy Teacher

